

Holiday Activities and Food Programme 2024 Provider Briefing



Slough
**Holiday Activities
and Food Programme**

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Background

School holidays can be particular pressure points for some families because of increased costs (such as food and childcare and energy bills in winter months) and reduced incomes.

This can lead to a holiday experience gap - with children from disadvantaged families less likely to access organised out-of-school activities;

They are also more likely to experience 'unhealthy holidays' in terms of nutrition and physical health; and more likely to experience social isolation.

Aims of the programme

There are many benefits for children who attend the HAF programme. We want to encourage all HAF providers to ensure a high quality experience that will result in children:

- receiving healthy and nutritious meals
- maintaining a healthy level of physical activity
- being happy, having fun and meeting new friends
- developing a greater understanding of food, nutrition and other health-related issues
- taking part in fun and engaging activities that support their development
- feeling safe and secure
- getting access to the right support services
- returning to school feeling engaged and ready to learn

Families can also benefit, when HAF providers include their needs in planning and delivering their programme. This could be through:

providing opportunities to get involved in cookery classes

ensuring they are signposted towards other sources of information and support, such as health services or employment and education opportunities

All bookings are managed by the Slough HAF booking system, each provider receives login details to edit and maintain their provider page. Providers can also manage bookings via the various features such as:

- Monitoring live bookings as they come in
- Viewing contact information for bookings
- Viewing allergy information
- Viewing if parent has shared if the child has any Special Educational Needs or disabilities
- Cancelling bookings on behalf parents
- Viewing Cancelled bookings
- Downloading attendance sheet
- Printing name tags
- Supporting parents with bookings

Once your application is successful, the HAF team will contact you to arrange training.

Application form

Slough HAF utilising a scoring matrix to evaluate applications, providers can charge a rate per child subject to where they scored on the matrix. The matrix can be found within the application, and it is recommended all providers read the matrix before completing the application.

Please find headings of the different pages of the application: (The navigation tab within the form will explain each section of the application)

- Section One: Organisation Information
- Matrix
- Section Two: Application Questions
- Section Three: Staffing and training
- Section Four: Easter, Summer and Winter Programmes
- Section Five: Finance
- Section Six: Confirmation

Who can apply

- Community / voluntary sector group
- Schools
- Social enterprise
- Registered charity
- Constituted group
- Not-for-profit company

Applications Process

We have started the grant application process for **Free holiday activities and healthy food(HAF) for disadvantaged children during 2024** (Easter, Summer & Winter)

If you are interested or have any queries please contact Shakir Hussain HAF Programme Officer
HAF@slough.gov.uk

The application can be found on the [Slough HAF website](#).

Reminder: All providers need to register with [Slough For You](#) website:

Applications Process- Meals at HAF clubs

The requirement is all clubs register as a food business. As you are only serving the food you still have a degree of responsibility to ensure that the food you serve is safe. This is the link to the Food Standards Agency website where you will find additional information on running a food business.

[Homepage | Food Standards Agency](#)

There is a possibility to use the HAF kitchen which is a centralised cater funded by the HAF team, the food is ordered by the club, and transported to the club via SBC transport. If you would like to use the HAF kitchen, please email haf@slough.gov.uk to enquire price of meals.

Grant Payment Process

Please find grant payment process below:

40% of grant (initial payment) is provided before the programme

60% of grant (final payment) which based on attendance is provided after the programme after attendance sheet has been updated on booking system

The application process –Timeline

Deadline for receipt of Easter applications	02/02/24
Deadline for receipt of summer applications	20/05/24
Deadline for receipt of Winter applications	07/10/24

Questions?

Email: HAF@slough.gov.uk
Subject line: HAF 2024 Enquiry